

Interreg - IPA CBC

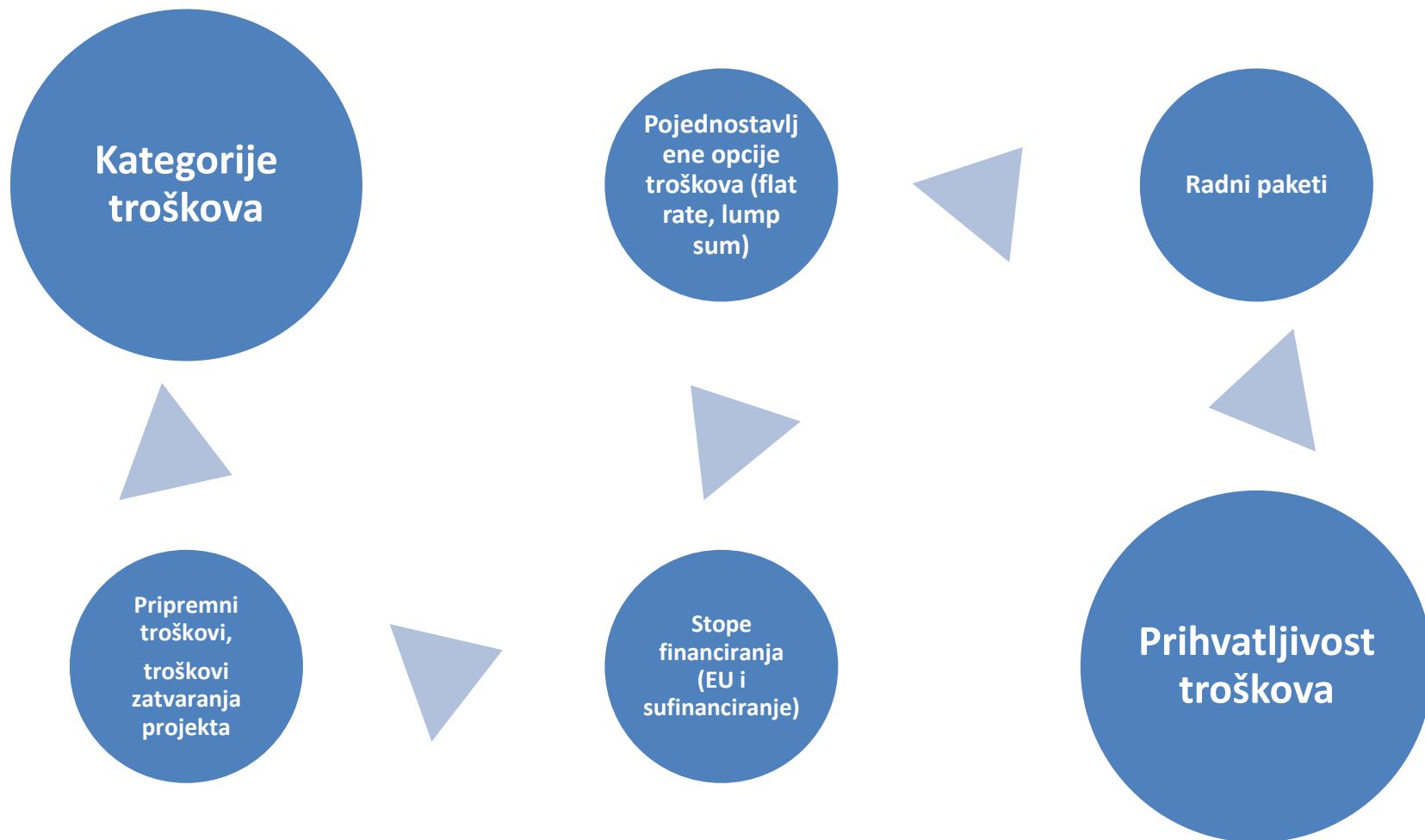


Croatia - Bosnia and Herzegovina - Montenegro

PROJEKTI PRORAČUN



Programski period 2014. – 2020.





Planiranje proračuna





Troškovi osoblja

a) Real costs

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp C - Communication	Sum
Staff costs	Project Manager UV Pelješac /	€ 0.00	€ 28 800.00	€ 0.00	€ 0.00	€ 28 800.00
	Project assistant UV Pelješac /	€ 0.00	€ 16 800.00	€ 0.00	€ 0.00	€ 16 800.00
	Financial assistant UV Pelješac /	€ 0.00	€ 1 890.00	€ 0.00	€ 0.00	€ 1 890.00
	Sum	€ 0.00	€ 47 490.00	€ 0.00	€ 0.00	€ 47 490.00

Radni paket Wp M Management

Update Workpackage Budget For 'Wp M - Management' - 'Staff costs ()'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	Full-time month	3.00	€ 1 600.00	€ 4 800.00	Project manager will be engaged 100% on the project activities during entire project implementation period. Costs of salary is calculated on the basis of regular gross 2 salary (1600 EUR) for this person in the UV Pelješac organisation.
Period 2 - 01.02.2017 - 31.07.2017	Full-time month	6.00	€ 1 600.00	€ 9 600.00	Project manager will be engaged 100% on the project activities during entire project implementation period. Costs of salary is calculated on the basis of regular gross 2 salary (1600 EUR) for this person in the UV Pelješac organisation.

Max 30% ukupne vrijednosti projekta

Pojasniti kalkulaciju troška po svakom periodu

Troškovi osoblja

b) Flat rate

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp C - Communication	Sum
Staff costs	Staff costs / Staff costs	€ 0.00	€ 150.40	€ 5 452.00	€ 0.00	€ 5 602.40
	Sum	€ 0.00	€ 150.40	€ 5 452.00	€ 0.00	€ 5 602.40

eMS automatski generira iznos na temelju odabranog postotka flat rate-a

Flat rate: **max 20%** od ukupnih prihvatljivih troškova projekta (bez troškova osoblja)

Napomena!

- Prijavitelj ne alocira troškove u proračunske linije
- Nema dostave relevantne dokumentacije (platne liste, bankovni izvadci)

Uredski i administrativni troškovi (flat rate)

Office and administration	Office and administration	€ 0.00	€ 7 123.50	€ 0.00	€ 0.00	€ 7 123.50
	Sum	€ 0.00	€ 7 123.50	€ 0.00	€ 0.00	€ 7 123.50

Budget Flatrates

Enable Staff and Office and administration Flatrates



Flatrate Staff



Flatrate Office



15.00%



Recalculate Budget

eMS automatski generira iznos na temelju odabranog postotka flat rate-a

Max 15% od ukupnih prihvatljivih troškova osoblja

U slučaju rekalkulacije troškova osoblja, potrebno je pokrenuti rekalkulaciju proračuna kako bi sustav izračunao točan iznos uredskih i administrativnih troškova

Napomena!

- Prijavitelj ne alocira troškove u proračunske linije
- Nema dostave relevantne dokumentacije (platne liste, bankovni izvadci)

Putni troškovi i troškovi smještaja

Odabrati opciju dnevnicia ili per diem-a (važno za provedbu)

Radni paket Wp M Management

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp C - Communication	Sum
Travel and accomodation	+ Kick off meeting Dubrovnik - daily allowances	€ 0.00	€ 60.00	€ 0.00	€ 0.00	€ 60.00
	Kick-off meeting Dubrovnik - travel	€ 0.00	€ 50.00	€ 0.00	€ 0.00	€ 50.00
	Project monitoring meetings - Budva - daily allowances	€ 0.00	€ 270.00	€ 0.00	€ 0.00	€ 270.00
	Project monitoring meetings - Dubrovnik - daily allowances	€ 0.00	€ 180.00	€ 0.00	€ 0.00	€ 180.00
	Project monitoring meetings Budva - travel	€ 0.00	€ 300.00	€ 0.00	€ 0.00	€ 300.00
	Project monitoring meetings Dubrovnik - travel	€ 0.00	€ 150.00	€ 0.00	€ 0.00	€ 150.00
	Study visit to Budva - daily allowances	€ 0.00	€ 90.00	€ 0.00	€ 0.00	€ 90.00
	Study visit to Budva - travel	€ 0.00	€ 100.00	€ 0.00	€ 0.00	€ 100.00
Sum		€ 0.00	€ 1 200.00	€ 0.00	€ 0.00	€ 1 200.00

Update Workpackage Budget For 'Wp M - Management' - 'Travel and accomodation (Kick-off meeting Dubrovnik - travel)'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	per km	200.00	€ 0.25	€ 50.00	Travel to the Kick-off meeting will be conducted by the official car of the organisation. All project team members will attend the meeting.

Pojasniti kalkulaciju troška



Vanjski stručnjaci i usluge

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum	
and services	Digital activities including social media	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 200.00	€ 200.00	
	Education: "Barrique wine methodology"	€ 0.00	€ 0.00	€ 7 500.00	€ 0.00	€ 0.00	€ 7 500.00	
	Education: "Cultivation and types of wines in South Dalmatia"	€ 0.00	€ 0.00	€ 6 000.00	€ 0.00	€ 0.00	€ 6 000.00	
	Lump sum closure costs	€ 1 500.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 1 500.00	
	Lump sum preparation costs	€ 2 200.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 2 200.00	
	Promotional materials	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 500.00	€ 500.00	
	Public events	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 1 000.00	€ 1 000.00	
	Study visit - travel and accommodation for participants	€ 0.00	€ 0.00	€ 2 200.00	€ 0.00	€ 0.00	€ 2 200.00	
	Wine festival - organisation	€ 0.00	€ 0.00	€ 16 000.00	€ 0.00	€ 0.00	€ 16 000.00	
	Wine tasting workshop	€ 0.00	€ 0.00	€ 4 500.00	€ 0.00	€ 0.00	€ 4 500.00	
	Workshop material - printing	€ 0.00	€ 0.00	€ 300.00	€ 0.00	€ 0.00	€ 300.00	
	Workshop material - translation	€ 0.00	€ 0.00	€ 100.00	€ 0.00	€ 0.00	€ 100.00	
	Sum		€ 3 700.00	€ 0.00	€ 36 680.00	€ 0.00	€ 1 700.00	€ 42 080.00

Pripremni troškovi i troškovi zatvaranja projekta, radni paket **Preparation (samo LP)**

Ova kategorija troškova može se vezati uz radne pakete: **Wp T1 (Implementation)**, **Wp I Investment** i **Wp C Comunication**.

Update Workpackage Budget For 'Wp T1 - ' - 'External expertise and services (Workshop material - printing)'

Period 2 - 01.02.2017 - 31.07.2017	per service	1.00	€ 300.00	€ 300.00	Printing services for the materials for Education: "Barrique wine methodology" for 20 participants (20 X 30 pages) estimated cost is 0,5 EUR per page = 600 pages X 0,5 EUR = 300 EUR.
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Pojasniti kalkulaciju troška



Oprema

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp C - Communication	Sum
Equipment	Barrel	€ 0.00	€ 0.00	€ 1 000.00	€ 0.00	€ 1 000.00
	Barrel holder	€ 0.00	€ 0.00	€ 500.00	€ 0.00	€ 500.00
	Computers for project staff	€ 0.00	€ 0.00	€ 800.00	€ 0.00	€ 800.00
	Festival Booth	€ 0.00	€ 0.00	€ 3 000.00	€ 0.00	€ 3 000.00
	Glasses	€ 0.00	€ 0.00	€ 1 200.00	€ 0.00	€ 1 200.00
	Grapes	€ 0.00	€ 0.00	€ 600.00	€ 0.00	€ 600.00
	Laptop for project staff	€ 0.00	€ 0.00	€ 270.00	€ 0.00	€ 270.00
	Screen projector with canvas	€ 0.00	€ 0.00	€ 450.00	€ 0.00	€ 450.00
	Wine	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00
	Sum		€ 0.00	€ 0.00	€ 7 820.00	€ 0.00



Radni paket Wp T1 (Implementation).

Update Workpackage Budget For 'Wp T1 - ' - 'Equipment (Computers for project staff)'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	per piece	2.00	€ 400.00	€ 800.00	Two desk computers will be purchased for the project team for office work (100% for the project purposes). estimated cost per computer is 400 EUR (source: HG SPOT).



Pojasniti kalkulaciju troška



Infrastruktura i radovi

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Infrastructure and works	Restoration of the wine cellar	€ 0.00	€ 0.00	€ 0.00	€ 8 000.00	€ 0.00	€ 8 000.00
	Sum	€ 0.00	€ 0.00	€ 0.00	€ 8 000.00	€ 0.00	€ 8 000.00

Radni paket Wp I1 (Investment).

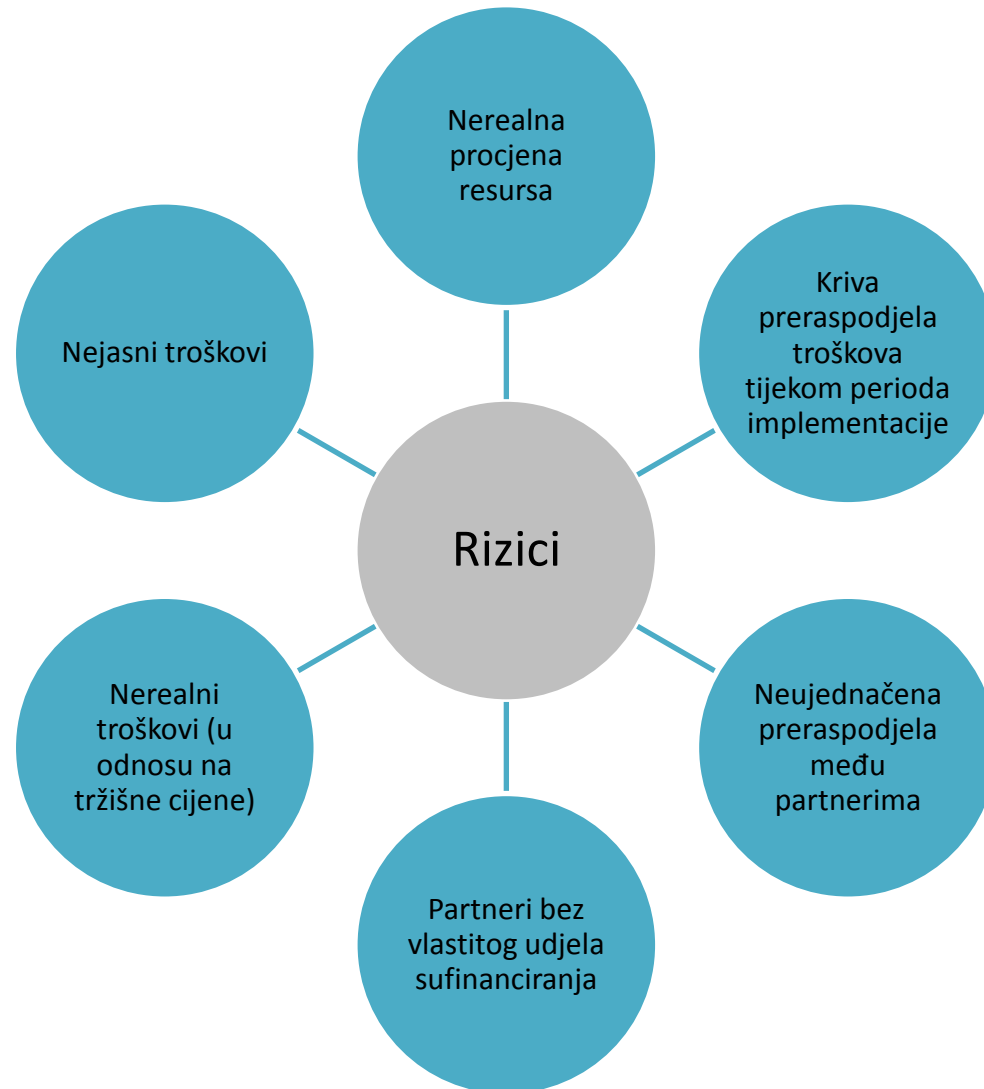
Update Workpackage Budget For 'Wp I1 - ' - 'Infrastructure and works (Restoration of the wine cellar)'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	per contract	1.00	€ 8 000.00	€ 8 000.00	Reconstruction of the old wine cellar used by the EO Budva consist of following costs: reconstruction of wall, floor and windows. Change of electric installation and water plumbs. Estimated market cost is 8 000 EUR (source: gradnja ltd, inžinjerin ltd.).

Pojasniti kalkulaciju troška

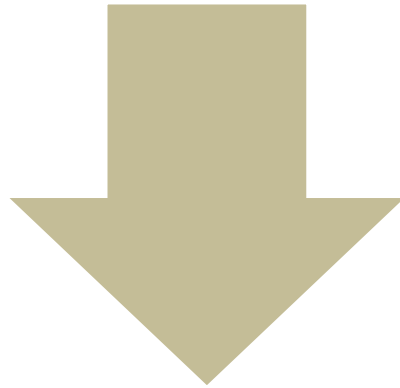


Rizici u planiranju proračuna





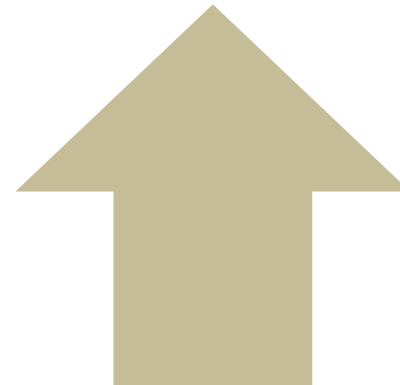
Uspješan proračun



temelji se na realnim
troškovima, isplniran
na temelju kategorija
prihvatljivih troškova



transparentan,
jasna raspodjela po
partnerima,
kategorijama troškova,
periodima, usko
povezan sa radnim
paketima





Suradnja među partnerima

SURADNJA IZMEĐU PARTNERA

Proračun svakog od partnera
treba odražavati njegove
odgovornosti u radnim
paketima

prije zatvaranja proračuna
svi partneri ga
trebaju „PRIHVATITI”

„PRIHVATITI” – razumjeti i
odobriti sve njegove stavke

KONAČNI SASTANAK prije
podnošenja prijave dobra je
praksa



Primjer proračuna

Project title:

Promoting old barrique traditional wines

Programme Priority:

Contributing to the development of tourism and preserving cultural and natural heritage

Specific Objective:

To strengthen and diversify the tourism offer through cross border approaches and to enable better management and sustainable use of cultural and natural heritage

Proračun

<http://ems.interreg-hr-ba-me2014-2020.eu/eMS/app>



Q&A

**Zajedničko tajništvo Programa
prekogranične suradnje
Hrvatska- Bosna i Hercegovina – Crna
Gora**

2014. – 2020.

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