

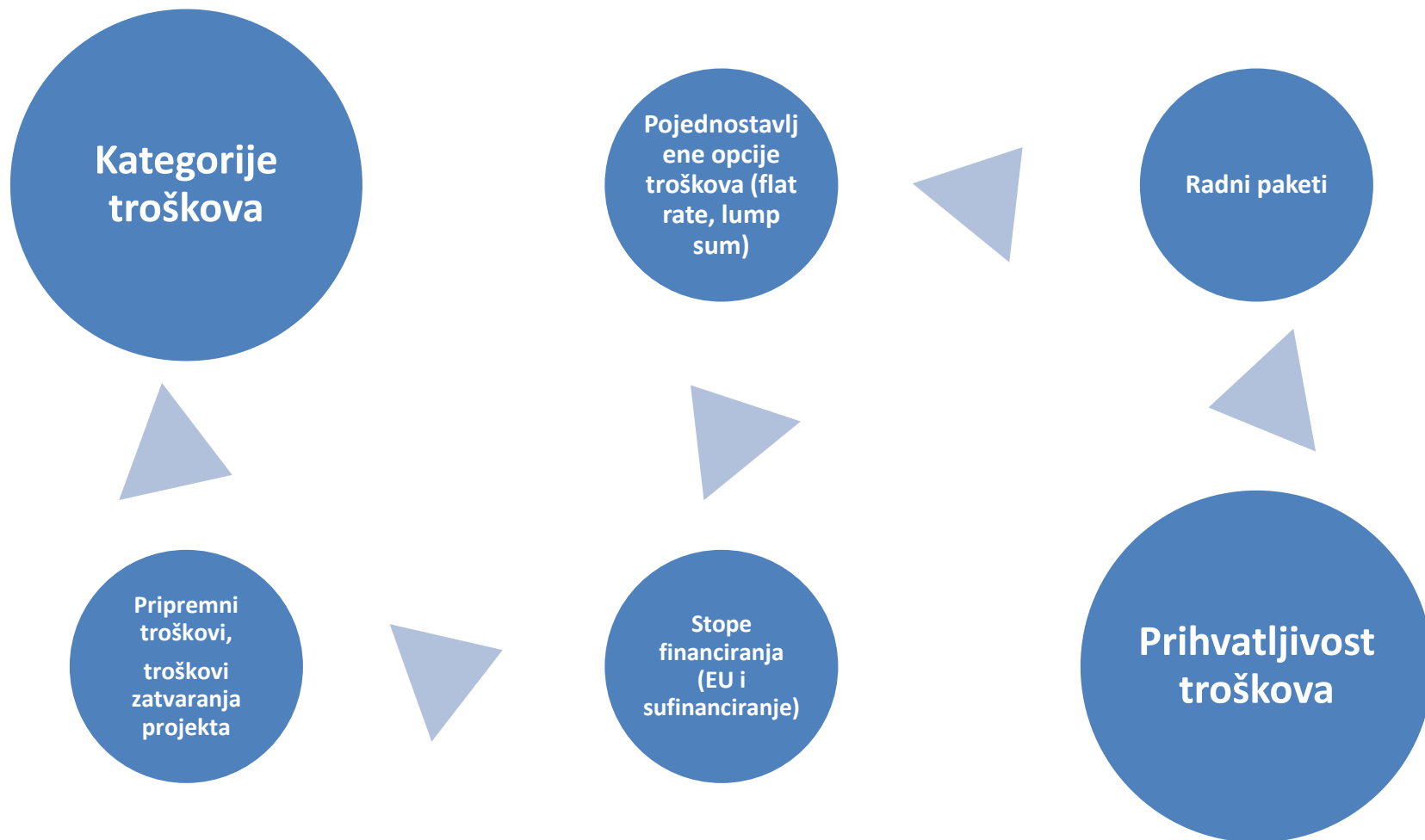
Interreg - IPA CBC

Croatia - Serbia



PROJEKTI PRORAČUN

Programski period 2014. – 2020.



Planiranje proračuna



Troškovi osoblja

a) Real costs

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Staff costs	+ Project Manager UV Ilok /	€ 0.00	€ 32 400.00	€ 0.00	€ 0.00	€ 0.00	€ 32 400.00
	Project assistant UV Ilok /	€ 0.00	€ 9 180.00	€ 0.00	€ 0.00	€ 0.00	€ 9 180.00
	Financial assistant UV Ilok /	€ 0.00	€ 14 500.00	€ 0.00	€ 0.00	€ 0.00	€ 14 500.00
	Sum	€ 0.00	€ 56 080.00	€ 0.00	€ 0.00	€ 0.00	€ 56 080.00

Radni paket Wp M Management

Update Workpackage Budget For 'Wp M - Management' - 'Staff costs ()'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	Full-time month	3.00	€ 1 800.00	€ 5 400.00	Project manger will be engaged 100% on the project activities during entire project implementation period. Cost of salary is represents regular gross 2 salary (1 800 EUR) for this person in the UV Ilok organisation.
Period 2 - 01.02.2017 - 31.07.2017	Full-time month	6.00	€ 1 800.00	€ 10 800.00	Project manger will be engaged 100% on the project activities during entire project implementation period. Cost of salary is represents regular gross 2 salary (1 800 EUR) for this person in the UV Ilok organisation.

Max 30% ukupne vrijednosti projekta

Pojasniti kalkulaciju troška po svakom periodu

Troškovi osoblja

b) Flat rate

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Staff costs	Staff costs / Staff costs	€ 0.00	€ 173.50	€ 12 673.00	€ 9 000.00	€ 130.00	€ 21 976.50
	Sum	€ 0.00	€ 173.60	€ 12 673.00	€ 9 000.00	€ 130.00	€ 21 976.60

eMS automatski generira iznos na temelju odabranog postotka flat rate-a

Flat rate: **max 20%** od ukupnih prihvatljivih troškova projekta (bez troškova osoblja)

Napomena!

- Prijavitelj ne alocira troškove u proračunske linije
- Nema dostave relevantne dokumentacije (platne liste, bankovni izvadci)

Uredski i administrativni troškovi (flat rate)

Office and administration	Office and administration	€ 0.00	€ 26.04	€ 1 900.95	€ 1 350.00	€ 19.50	€ 3 296.49
	Sum	€ 0.00	€ 26.10	€ 1 900.95	€ 1 350.00	€ 19.50	€ 3 296.55

Budget Flatrates

Enable Staff and Office and administration Flatrates



Flatrate Staff



Flatrate Office



15.00%



Recalculate Budget

eMS automatski generira iznos na temelju odabranog postotka flat rate-a

Max 15% od ukupnih prihvatljivih troškova osoblja

U slučaju rekalkulacije troškova osoblja, potrebno je pokrenuti rekalkulaciju proračuna kako bi sustav izračunao točan iznos uredskih i administrativnih troškova

Napomena!

- Prijavitelj ne alocira troškove u proračunske linije
- Nema dostave relevantne dokumentacije (platne liste, bankovni izvadci)

Putni troškovi i troškovi smještaja

Odaberi opciju dnevnicu ili per diem-a (važno za provedbu)

Radni paket Wp M Management

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Travel and accomodation	+ Kick-off meeting in Osijek - daily allowances	€ 0.00	€ 60.00	€ 0.00	€ 0.00	€ 0.00	€ 60.00
	Kick-off meeting in Osijek - travel	€ 0.00	€ 57.50	€ 0.00	€ 0.00	€ 0.00	€ 57.50
	Project monitoring meeting Osijek - daily allowances	€ 0.00	€ 180.00	€ 0.00	€ 0.00	€ 0.00	€ 180.00
	Project monitoring meeting Osijek - travel	€ 0.00	€ 172.50	€ 0.00	€ 0.00	€ 0.00	€ 172.50
	Study visit to Ilok - accomodation	€ 0.00	€ 225.00	€ 0.00	€ 0.00	€ 0.00	€ 225.00
	Study visit to Ilok - daily allowances	€ 0.00	€ 120.00	€ 0.00	€ 0.00	€ 0.00	€ 120.00
	Study visit to Ilok - travel	€ 0.00	€ 52.50	€ 0.00	€ 0.00	€ 0.00	€ 52.50
Sum		€ 0.00	€ 867.50	€ 0.00	€ 0.00	€ 0.00	€ 867.50

Update Workpackage Budget For 'Wp M - Management' - 'Travel and accomodation (Kick-off meeting in Osijek - travel)'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	per km	230.00	€ 0.25	€ 57.50	Travel to the Kick off meeting in Osijek will be conducted by the official car of the organisation. All 3 project team members will attend . The distance between Bačka Topola-Osijek is 230km in both directions(source: via Michelin); 230kmX0.25EUR=57.50EUR

Pojasniti kalkulaciju troška

Vanjski stručnjaci i usluge

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
External expertise and services	Closure meeting Ilok - catering	€ 0.00	€ 0.00	€ 200.00	€ 0.00	€ 0.00	€ 200.00
	Digital activities including social media	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 4 500.00	€ 4 500.00
	Education1: "Cultivation and types of wines in East Slavonia "	€ 0.00	€ 0.00	€ 6 000.00	€ 0.00	€ 0.00	€ 6 000.00
	Education2: "Barrique wine methodology"	€ 0.00	€ 0.00	€ 7 500.00	€ 0.00	€ 0.00	€ 7 500.00
	Kick off meeting Osijek - catering	€ 0.00	€ 0.00	€ 200.00	€ 0.00	€ 0.00	€ 200.00
	Lump sum closure costs	€ 1 800.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 1 800.00
	Lump sum preparation costs	€ 2 800.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 2 800.00
	Promotional materials	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 800.00	€ 800.00
	Public events (Wine festival)	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 5 000.00	€ 5 000.00
	Study visit to Ilok - travel	€ 0.00	€ 0.00	€ 3 500.00	€ 0.00	€ 0.00	€ 3 500.00
	Wine festival workshop	€ 0.00	€ 0.00	€ 1 700.00	€ 0.00	€ 0.00	€ 1 700.00
	Wine tasting workshop - printing and translation	€ 0.00	€ 0.00	€ 400.00	€ 0.00	€ 0.00	€ 400.00
	Workshop material Education1- printing	€ 0.00	€ 0.00	€ 600.00	€ 0.00	€ 0.00	€ 600.00
	Workshop material Education2- printing	€ 0.00	€ 0.00	€ 800.00	€ 0.00	€ 0.00	€ 800.00
Sum		€ 4 600.00	€ 0.00	€ 20 900.00	€ 0.00	€ 10 300.00	€ 35 800.00

Pripremni troškovi i troškovi zatvaranja projekta, radni paket **Preparation (samo LP)**

Ova kategorija troškova može se vezati uz radne pakete: Wp T1 (Implementation), Wp C Comunication.

Update Workpackage Budget For 'Wp T1 - ' - 'External expertise and services (Workshop material Education1- printing)'

Period 2 - 01.02.2017 - 31.07.2017	per page	600.00	€ 1.00	€ 600.00	Costs of printing the working materials prepared by the subcontracted expert for the Education 1. The costs include printing 20 educational presentations (30 pages per each)= total 600 pages X 1 EUR per page=600 EUR.
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Pojasniti kalkulaciju troška

Oprema

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Equipment	Barrel	€ 0.00	€ 0.00	€ 3 700.00	€ 0.00	€ 0.00	€ 3 700.00
	Barrel holder	€ 0.00	€ 0.00	€ 1 700.00	€ 0.00	€ 0.00	€ 1 700.00
	Computers for project staff	€ 0.00	€ 0.00	€ 800.00	€ 0.00	€ 0.00	€ 800.00
	Festival Booth	€ 0.00	€ 0.00	€ 6 000.00	€ 0.00	€ 0.00	€ 6 000.00
	Glasses	€ 0.00	€ 0.00	€ 2 000.00	€ 0.00	€ 0.00	€ 2 000.00
	Grapes	€ 0.00	€ 0.00	€ 1 200.00	€ 0.00	€ 0.00	€ 1 200.00
	Laptop for project staff	€ 0.00	€ 0.00	€ 270.00	€ 0.00	€ 0.00	€ 270.00
	Screen projector with canvas	€ 0.00	€ 0.00	€ 500.00	€ 0.00	€ 0.00	€ 500.00
	Wine	€ 0.00	€ 0.00	€ 800.00	€ 0.00	€ 0.00	€ 800.00
	Sum		€ 0.00	€ 0.00	€ 16 970.00	€ 0.00	€ 0.00

Radni paket Wp T1 (Implementation).

Update Workpackage Budget For 'Wp T1 - ' - 'Equipment (Laptop for project staff)'

Period	Unit Type	Unit	Amount Per Unit	Total	Comment
Period 1 - 01.11.2016 - 31.01.2017	per item	1.00	€ 270.00	€ 270.00	Laptop will be purchased for the office and outdoor work of the project team members. Estimated cost is 270 EUR (source: HG SPOT).

Pojasniti kalkulaciju troška

Infrastruktura i radovi

Expenditure category	Budget line	Wp P - Preparation	Wp M - Management	Wp T1 -	Wp I1 -	Wp C - Communication	Sum
Infrastructure and works	Reconstruction of wine cellar	€ 0.00	€ 0.00	€ 0.00	€ 45 000.00	€ 0.00	€ 45 000.00
	Sum	€ 0.00	€ 0.00	€ 0.00	€ 45 000.00	€ 0.00	€ 45 000.00

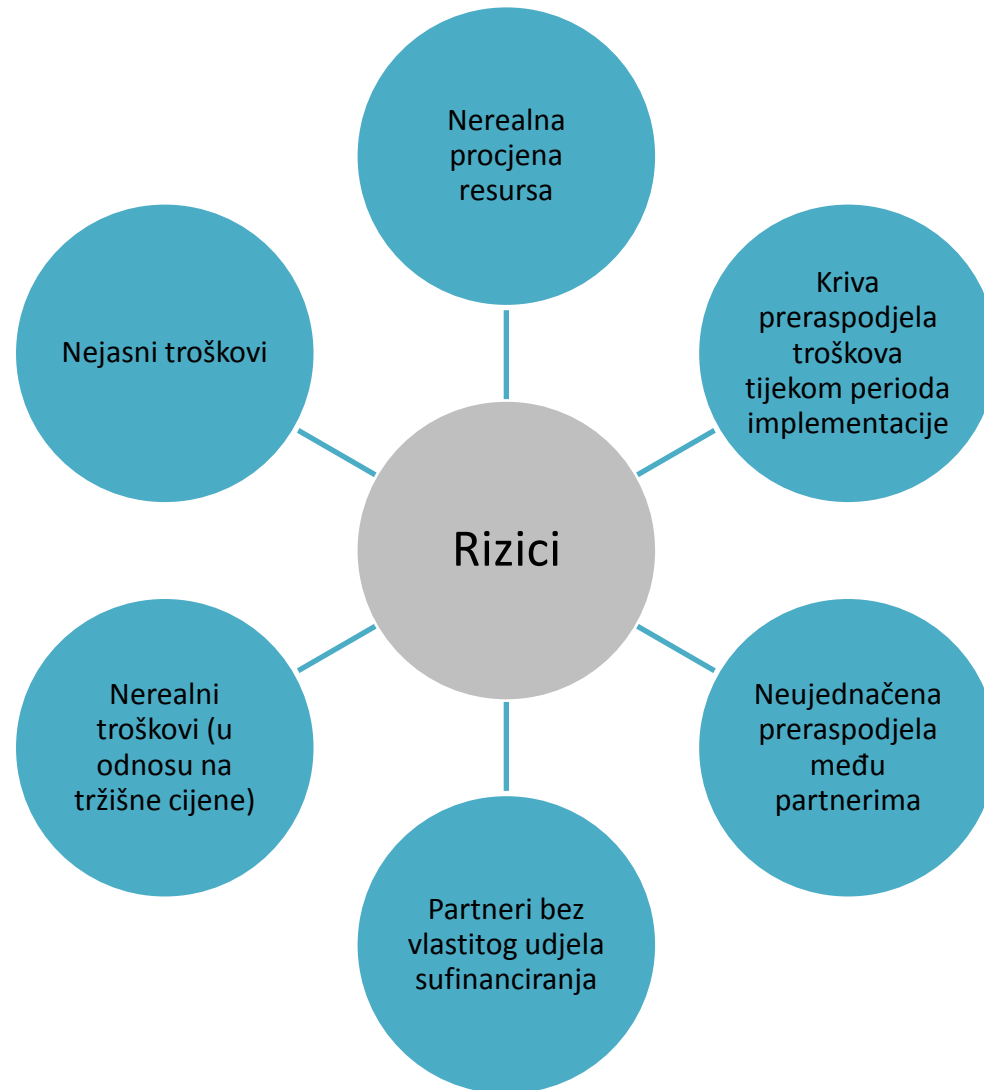
Radni paket Wp I1 (Investment).

Update Workpackage Budget For 'Wp I1' - 'Infrastructure and works (Reconstruction of wine cellar)'

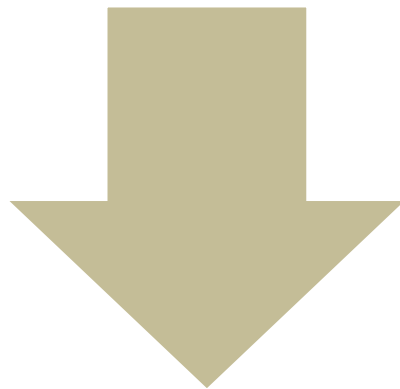
Period 2 - 01.02.2017 - 31.07.2017	per contract	1.00	€ 45 000.00	€ 45 000.00	Reconstruction of the old wine cellar used by the EO Topola consist of following costs: reconstruction of wall, floor and windows. Change of electric installation and water plumbs. Estimated market cost is 45 000 EUR (source: gradnja ltd, inžinjering ltd.
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Pojasniti kalkulaciju troška

Rizici u planiranju proračuna



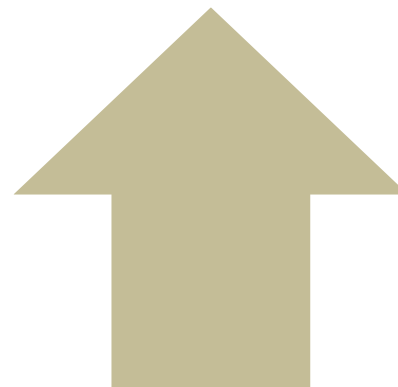
Uspješan proračun



temelji se na realnim troškovima, isplaniran na temelju kategorija prihvatljivih troškova



transparentan,
jasna raspodjela po partnerima,
kategorijama troškova,
periodima, usko povezan sa radnim paketima



Suradnja među partnerima

SURADNJA IZMEĐU PARTNERA

Proračun svakog od partnera
treba odražavati njegove
odgovornosti u radnim
paketima

prije zatvaranja proračuna
svi partneri ga
trebaju „PRIHVATITI”

„PRIHVATITI” – razumjeti i
odobriti sve njegove stavke

KONAČNI SASTANAK prije
podnošenja prijave dobra je
praksa

Primjer proračuna

Project title:

Promoting old barrique traditional wines

Programme Priority:

Contributing to the development of tourism and preserving cultural and natural heritage

Specific Objective: ems.interreg-croatia-serbia2014-2020.eu/eMS/app/

To strengthen and diversify the tourism offer through cross border approaches and to enable better management and sustainable use of cultural and natural heritage

Proračun:

<http://ems.interreg-croatia-serbia2014-2020.eu/eMS/app/main?execution=e1s1>

Q&A

**Zajedničko tajništvo Programa
prekogranične suradnje Hrvatska - Srbija
2014. – 2020.**

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