

Project Partnership

1st Call for Proposals
Interreg IPA CBC Croatia – Serbia 2014-2020



Project Management Tips
December, 2016

- for a clear and transparent partnership, project partners jointly sign agreements that stipulate their roles and obligations prior and during the project implementation



- templates of all agreements are part of the Application Package of the 1st Call for Proposals (<http://www.interreg-croatia-serbia2014-2020.eu/calls-for-proposals/>)

Partnership Pre-Agreement

- document that “obliges” all project partners to be familiarized with their responsibilities prior and during the project implementation
- project partners agree on participating in the project proposal and agree to comply with the principles of good partnership practice
- signed by all project partners
- submitted by project partners as part of the project proposal



In Partnership Pre-Agreement all project partners agree that:



they will contribute in the proposed project with their **resources** (e.g. human resources, know-how, infrastructure, equipment, information, promotion and publicity, financial resources)



they are familiarized with the **obligations** set out in models of Partnership Agreement and Subsidy Contract of the 1st CfP



they will ensure minimum of 15% **financial contribution** (other than ERDF/IPA) for the implementation of the proposed project



they are represented and coordinated by **Lead Partner** assigned by all of them

Partnership Agreement

- mandatory in case the proposed project is selected for funding under the 1st CfP
- specifies arrangements and cooperation principles in order to regulate rights and responsibilities among all project partners for successful implementation of the project
- signed by all project partners during the contracting phase

By signing the Partnership Agreement Lead Partner and all project partners oblige to respect all rules and fulfil all obligations presented in it.



Content of the Partnership Agreement



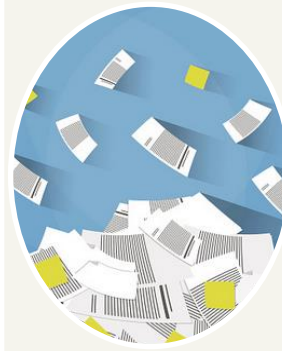
Rights and obligations of the

- Lead Partner
- project partners



Financial provisions

- transfer of received EU funds to all project partners
- accounting provisions
- exchange rate



Obligations towards Programme bodies

- reporting obligations
- control and audit provisions
- recovery of funds
- use of eMS



Visibility, communication and information activities



Other

- intellectual property rights and ownership
- conflict of interests

It's good to know!



If one of the partners is prevented from performing any of its obligations under Partnership Agreement due to “force majeure”, it shall give notice without delay to other partners and JS/MA.

The Partnership Agreement shall enter into force on the date on which the last of the Partners sign this Agreement.



Use relevant electronic monitoring system (eMS) for exchanging information and reporting to relevant Programme bodies.